

Warren County Prime Beef Festival

2022 Industrial & Vendor Tent Application

Timeless traditions with a new twist, we are combining the Industrial and Vendor Tent this year! We hope to see many local businesses, political figures, and organizations come together in 2022. Be sure to reserve your space. Please complete and return this form to Warren County Prime Beef Festival % Chamber of Commerce, 89 Public Square, Monmouth, IL 61462.

Details -

- The Industrial & Vendor Tent is open from **5:00-10:00 pm** Wednesday (9/7), Thursday (9/8), and Friday (9/9) of the Prime Beef Festival. Saturday (9/10) the Tent is open from **12:00-7:00 pm**. *Set-up can begin as early as Tuesday at 5:00 pm.*
- Cost of booth rental is **\$300**, booth set-up will not be permitted until payment has been received in full with accompanying application.
- WCPBF Event Coordinators reserve the right to restrict the use of loudspeakers, music, entertainment, or anything that will disturb other exhibitors.
- WCPBF Event Coordinators may deny a vendor based on appropriateness of products and/or duplication of vendors.
- Booths must be supervised at all times during regular operating hours.
- No solicitation of any kind will be permitted outside of your booth space.
- Booths are 10 x 10 ft; you can reserve more running footage (in 10 ft increments) as you may need at an extra cost.
- Electricity can be provided per request, at a cost of \$10 - \$15 per outlet.



I have read the terms and conditions of the 2022 Warren County Prime Beef Festival Industrial & Vendor Tent and agree to comply to the rules and regulations it entails:

Business or Organization Name _____

Date of Application _____ Outlet Needed 110 V 220 V NONE

Address _____

Contact _____ Phone # _____

Email _____

Please describe your display and include a detailed description of products sold _____

Please make all checks payable to Warren County Prime Beef Festival and include "Industrial & Vendor Tent" in the memo line.
Mail to WCPBF - % Chamber of Commerce, 89 Public Square, Monmouth, IL 61462

Warren County Prime Beef Festival Industrial & Vendor Tent 2022

Terms and Conditions

The 2022 Warren County Prime Beef Festival Industrial and Vendor Tent will be held **Wednesday, September 7th through Saturday, September 10th, 2022**. The hours of business operation are **5:00-10:00 pm W-F, 12:00-7:00 pm Sat**. Please complete and return a signed Industrial and Vendor Tent Application to us at Warren County Prime Beef Festival % Monmouth Area Chamber, 89 Public Square, Monmouth, IL 61462.

Terms and Conditions:

- The Industrial & Vendor Tent will be held rain or shine.
- Booths are rented on a first come, first serve basis.
- The price of booth rental is **\$300**.
- Electrical access is available at a cost of \$10 - \$15 per outlet (*electrical access is limited and will be granted on a first come, first serve basis*).
- We reserve the right to limit the number of Direct Sales Vendors or Market Partners, *example: Scentsy, LulaRoe, ThirtyOne, etc. - for a full list please contact the committee.*
- The WCPBF Event Coordinators may deny a vendor based on appropriateness of products and or duplication of vendors.
- The selling of food items is allowed, but requires a **complete** review of your sales items; as some items are not permissible with our other contractual obligations. *We have a Midway for Food Vendors with menus. Inquire within.*
- In the event that there are duplicate vendors, the first application and payment received will secure a booth in the tent; any others will be notified and have their payments returned promptly.
- Confirmation of registration will be made via email or phone shortly after payment is received.
- You are responsible for set-up and clean-up of your booth and its belongings.
- Set-up begins Tuesday, September 6th at 5:00 pm. There will be some assistance there to help coordinate. Further details regarding product drop-off will be released closer to the day of the event.
- No early tear down allowed, **no exceptions**. Tear down will begin at 7:00 pm, Saturday.
- One vendor per booth please. *If space or rental fee is a concern for you, please reach out to the committee.*
- Vendors are assigned to specific booth locations, which will be mapped out for you in the tent. Once the assignment has been made, we will be unable to make any changes.
- **No refunds for cancellations.**
- Please let us know in advance if you wish to donate. Items will be placed in a basket to be raffled off at the WCPBF Princess Pageant. Your business name will be mentioned as a valued donor.
- Share, share, share! The committee will be sharing information about your business on the Warren County Prime Beef Festival Facebook, Instagram, and Website.

Indemnity: The vendor takes full responsibility for their assigned booth space and agrees to hold WCPBF and its representatives from all liability, claims and demands, on account of injury, loss or damage. The vendor understands that WCPBF bears no responsibility for damages, theft, weather, vandalism, or any unfortunate acts of God.