

Warren County Prime Beef Festival Vendor Fair 2021

Terms and Conditions

The 2021 Warren County Prime Beef Festival Vendor Fair will be held **Saturday, September 11th, 2021**. The hours of business operation are **12:00 - 7:00 pm**. Please fill out and return the following contract to us at Warren County Prime Beef Festival
% Monmouth Area Chamber, 89 Public Square, Monmouth, IL 61462.

Terms and Conditions:

- The Vendor Fair will be held rain or shine.
- Booths are rented on a first come, first serve basis.
- The price of booth rental is **\$40** (*excluding food vendors*).
- Electrical access is available at a cost of \$10 - \$15 per outlet (*electrical access is limited and will be granted on a first come, first serve basis*).
- We reserve the right to limit the number of Direct Sales Vendors or Market Partners, *example: Scentsy, LulaRoe, ThirtyOne, etc.* - for a full list please contact the committee.
- The coordinators may choose to deny a vendor based on appropriateness of products and or duplication of vendors.
- Vendors are required to be a seller of tangible items. If you wish to promote your business, ask the committee about The Industrial Tent.
- The selling of food items is allowed, but requires a **complete** review of your sales items; as some items are not permissible with our other contractual obligations. *We have a Midway for Food Vendors with menus. Inquire within.*
- In the event that there are duplicate vendors, the first application and payment received will secure a booth in the tent; any others will be notified and have their payments returned promptly.
- Confirmation of registration will be made via email or phone shortly after payment is received.
- You are responsible for set-up and clean-up of your booth and it's belongings.
- Set-up begins promptly at **10:00 am**. There will be some assistance there to help coordinate. Further details regarding product drop-off will be released closer to the day of the event.
- No early tear down allowed, **no exceptions**. Tear down will begin at 7:00 pm.
- One vendor per booth, **no exceptions**. *If space is a concern for you, feel free to reach out to the committee.*
- Vendors are assigned to specific booth locations, which will be mapped out for you in the tent. Once the assignment has been made, we will be unable to make any changes.
- **No refunds for cancellations.**
- Donations are encouraged. Items will be placed in a basket to be raffled off at the WCPBF Princess Pageant. Your business name will be mentioned as a valued donor.
- Share, share, share! The committee will be sharing information about your business on the Warren County Prime Beef Festival Facebook, Instagram, and Website.

Indemnity: The vendor takes full responsibility for their assigned booth space and agrees to hold WCPBF and its representatives from all liability, claims and demands, on account of injury, loss or damage. The vendor understands that WCPBF bears no responsibility for damages, theft, weather, vandalism, or any unfortunate acts of God.